

**Camp Perry Lodging and Conference Center**  
**1000 Lawrence Road, Building 600**  
**Port Clinton, Ohio 43452-9578**  
**1-888-889-7010**

**TEAM RESERVATION REQUEST**

Priority will be given to Teams which have entered Junior teams in 2006 National Matches and have committed to enter a Junior Team in the 2007 National Matches.

Must be able to provide proof of NRA/CMP Affiliated Club or State Association, this is critical as this information will be verified through the NRA/CMP prior to processing your reservation request.

Each Organization or Club may only submit one junior and one adult team request for each of the National Match phases. Duplicate adult or junior team request forms will cause elimination of all reservation requests submitted.

Reservations will be processed on a first received, first serve basis.

Team Reservations will be coordinated by a single individual, this Point of Contact must provide and be responsible for the following;

- Complete a 2007 National Match Team Reservation Request Form, forms available at the Clubhouse Rental Office. Apply only once! Duplicate request forms will cause elimination of all reservation requests submitted.
- Submit the team reservation request form, request must be completed and **postmarked** between **March 1, 2007 and March 31, 2007.**
- Request the total number of beds/lodging units with arrival and departure dates.
- POC will receive confirmation, and after receiving confirmation will be required to make deposit payment on all reservations confirmed. **(Deposit payment is equal to the first nights rent on each rental unit reserved, and is a non-refundable payment)** This deposit payment is not submitted with reservation request, payment will be requested after Team P.O.C has received confirmation. Deposit payment must be received within 14 days after confirmation notification to guarantee reservations.  
*Deposit payments may not be moved to cover the cost of other beds. Each confirmed room's, first night's rent is based on the deposit applied to that room/bed only, if the room/bed is cancelled at any time, this deposit is forfeited. Deposits are transferable when upgrading types of accommodations.*
- POC will be responsible for all changes and cancellations to reservations. **Cancellations** should be accomplished 24 hours prior to confirmed arrival date. **Changes** to reservations must be made prior to check-in. Once the reservation has been checked-in, the renter is obligated to pay the full rental amount. No refunds will be given for early departure.
- **Pick-up and sign for all reservations at the rental office on arrival date,** check-in time for all reservations is 2:00 P.M. until 10:00 P.M., insure rental unit is cleared and all keys returned on the morning of departure, checkout must be accomplished no later than 10:00 A.M. Reservations, which are not picked up by 10:00 P.M. on the arrival date, will be considered cancelled, unless arrangements have been made with the Clubhouse Rental Office prior to the 10:00 P.M. cut off.  
*Additional charges will be incurred for late checkouts and no show/failure to cancel reservations.*
- Responsible for payment in full on all reservations and any additional costs incurred by any member of your team during their stay.
- Insure that all team members are aware of the Camp Perry Regulations and Lodging procedures.
- Must insure all team members complete and return rental liability release forms.

- Must insure all team members complete and return Post Locator Cards to the appropriate office.

**\*Military Teams should continue to contact Camp Perry Logistic and complete the necessary forms for military barracks for NM2007 Lodging.** Military Teams who wish to request module or hut lodging will submit a team packet based on the above Jr. Team /Team Reservation criteria, and will be given a 3<sup>rd</sup> priority on quarters. Do not submit a Clubhouse Team Reservation Request if you have already submitted a request for barracks through Camp Perry Logistics.

**Please provide all information, so that we can process your form accurately.**

Module w/o kitchen (2 single beds) \$60.23 per room per night  
 Hut (4 single beds) \$43.80 per room, per night  
 Barracks (1 single bed) \$10.95 per bed, per night  
 RV Site (full hook-up) \$30.89 per full hook-up site

\*May request a specific hut by number, we will try to honor your request, but cannot guarantee.

1. Type of Rental Unit (s): \_\_\_\_\_ Arrival Date: \_\_\_\_\_  
 Number of Occupants: \_\_\_\_\_ Departure Date: \_\_\_\_\_
2. Type of Rental Unit (s): \_\_\_\_\_ Arrival Date: \_\_\_\_\_  
 Number of Occupants: \_\_\_\_\_ Departure Date: \_\_\_\_\_
3. Type of Rental Unit (s): \_\_\_\_\_ Arrival Date: \_\_\_\_\_  
 Number of Occupants: \_\_\_\_\_ Departure Date: \_\_\_\_\_
4. Type of Rental Unit (s): \_\_\_\_\_ Arrival Date: \_\_\_\_\_  
 Number of Occupants: \_\_\_\_\_ Departure Date: \_\_\_\_\_
5. Type of Rental Unit (s): \_\_\_\_\_ Arrival Date: \_\_\_\_\_  
 Number of Occupants: \_\_\_\_\_ Departure Date: \_\_\_\_\_

*You may attach an additional page if needed.*

Name of Team (as listed with NRA or CMP) : \_\_\_\_\_

Did your group enter a Junior Team in the 2006 National's? YES / NO (circle one)

Is your group entering a Junior Team in the 2007 National's? YES / NO (circle one)

Is the Team listed above a Junior Team? YES / NO (circle one)

Team Point of Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_

Attach proof of NRA/CMP Affiliated Club or State Association for your Team.